

MINUTES of the
WORKFORCE DEVELOPMENT COUNCIL EXECUTIVE COMMITTEE
May 18, 2023
10:30 a.m. – 11:30 a.m. TEAMS Conference Call

Members present: Dave Farnsworth, Jason Ehlert, Cindy Griffin
Ex Officio members present: Katie Ralston Howe
Commerce staff and Job Service staff present: Phil Davis, Sherri Frieze

Dave Farnsworth called the meeting to order at 10:30 a.m. No quorum was present. Meeting continued with discussion amongst those in attendance.

APPROVAL OF MINUTES

August 22, 2022 - no consideration
November 17, 2022 – no consideration
February 16, 2023 – no consideration

MOU UPDATE

Katie Ralston Howe

The Memorandum of Understanding (MOU) is updated every three years through members of the Workforce Development Council, core program partners, required partner agencies, Job Corps in Minot, and the College Tribal Chairs. The purpose of the MOU is to establish cooperative and mutually beneficial relationships between partners, and tribal colleges whose participation has been determined to be vital to an effective One Stop Delivery System. This year the agreement was sent out electronically, to create efficiency for attaching electronic signatures. The agreement will need to be signed by the end of June to be effective for July 1, 2023 – June 30, 2026.

WIOA POLICY/PROGRAM UPDATES

TERM LIMITS

Phil Davis

Katie Ralston Howe

Phil talked about the federal review that will take place at the Bismarck Workforce Center on August 14-18 and the virtual review will be August 21-25. Katie talked about the Workforce Development Council members that have expiring terms at the end of June, creating a need for recruitment. As many as eight members will leave the council and are not eligible for reappointment.

IN DEMAND JOBS LIST

Katie Ralston Howe

Katie worked with Tammy to remove jobs that do not require formal training. Childcare, hairdressers, hairstylists, cosmetologists, sheet metal workers, steel workers, glaziers, millwrights, commercial pilots, construction operators, crane operators, power plant operators, butchers/meat cutters, etc. were discussed to keep. Katie will make corrections to the drafted list, and will bring the final version to the next full council quarterly meeting.

WDC MEETING

June 1 9:00 a.m. – 2:00 p.m.

Microsoft Campus, Fargo

Katie Ralston Howe

Katie discussed the Q2 full council meeting to be held in Fargo at the Microsoft Campus. Agenda timeline includes:

- Review and Approve In Demand Jobs List
- WIOA updates
- Term Limits reviewed.
- WDC perspective over the last 5, 10 years (LMI presentation)
- Legislative debrief.
- Digital Credentialling presentation
- Direction of the council moving forward
- Local highlight – NDSCS; increasing apprenticeship opportunities.

ADJOURNMENT

With no quorum present, no motion was made. The meeting ended at 11:30 a.m.